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2 September 1983

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 2 September 1983

1. Progress reports on tasks assigned by DCI/DDCI:

None.

2. Items/events of interest:

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e. The Office of Personnel's Recruiters Conference, scheduled for 12 - 16 September, has been postponed until sometime after 1 January 1984.

f. The Office of Personnel Management has not as yet approved any of the 1984 rate and benefit packages for the 130 plus insurance plans participating in the Federal Employees Health Benefits Program (including the Agency's Association Benefit Plan).

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g. The CAMS II software is scheduled to be coded and unit tested by 23 November. Currently, 493 out of 639 units (routines) have been completed. This represents 56,000 lines of code out of an estimated 83,000 lines of code. New COMTEN software has been installed which enables [redacted] CAMS II site to link with CAMS II in the Ruffing Center.

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h. The Northside Computer Center Phase II construction for Project SAFE remains on schedule with a completion date of 23 October.

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k. The Office of Logistics has developed two new provisions/clauses for contracts to ease the burden when uninterrupted service is required at the beginning of the fiscal year. The first provides for immediate renewal of the current year contract pending availability of funds, and the second, "Condition of Renewal," provides for immediate renewal at prior-year rates when a new General Schedule has not been negotiated by the General Services Administration.

1. Public bid opening for the construction of an addition to the [redacted] was conducted by the Office of Logistics on 30 August; we expect award within two weeks.

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m. The Director of Security recently attended the second meeting of the Working Group on Enhancement of Security of Embassies Overseas. The Group represents an interagency effort to address operational issues affecting the overseas security program. This particular meeting was directed toward setting and prioritizing goals.

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3. Significant activities anticipated during the coming week:

a. The ADDA will be on TDY in Europe (to attend the EUR Division Support Officers conference [redacted] during 3 September - 2 October.

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b. Final publication of the main body of the Project SAFE System Design Document and its appendices will be completed by 9 September.

c. The SAFE Delivery 2 Preliminary Design Review will be held during 26 - 30 September.

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[redacted]
Harry E. Fitzwater

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EO/DD :cn (2 Sept 83)

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